

**Minutes**  
**Montrose County Fair Board**  
**Event Center Rooms 1 & 2, 1036 N. 7th Street**  
**Tuesday, May 16, 2023 @ 7:00pm**  
*Call Meeting to Order: 7:03 pm*

1. Pledge of Allegiance
2. Roll Call- Kelsey & Kim absent. Chad running late. Tammy, Shawn, Raymie, Justin & Matt present.
3. Agenda Review
4. Public Comment

**\*Please note that no formal action will be taken on these items during this time due to the open meeting law provision; however, they may be placed on future posted agenda if action is required. Comment will be limited to 3 minutes per person.**

San Juan Sparkles & Spurs Representative Holly present. Wanting to follow up and share that they will be present at the fair this year. They wanted to say thank you for providing their start. They have a drill team that wants to volunteer. Also planning on joining the parade this year. Stoney Field offered a volunteer opportunity during the horse show. Will connect her with Jenn Prock through CSU.
5. Review/Approval of Secretaries' Minutes from April 18th, 2023, meeting- Tammy motioned to approve. Justin 2nd. Passed.
6. Review/Approval of Treasurer's Report and outstanding invoices for payment- nothing applicable to approve.
  - a. Approval of Treasurer's Report
  - b. Approval of Outstanding Invoices
7. Commissioners Report- absent.
8. Fairgrounds Report- Carnival, TRA Livestock Judging and Horse Show in one weekend. More horse shows upcoming.
9. Extension Report-4H council BBQ June 3rd, Judges contracts all in except poultry is pending. Ultrasound tech for carcass contest has been secured. Jaime will get with Kim about his contract and mileage last year. CSU ext. listed pros and cons of fair entry system for sale. Raymie and Stoney shared pros and cons as well. Major cons being the buyers list needing updated, training needing to be done for fair board members. Pros accessible and used for multiple purposes during the fair, easy to put results and pull reports, 2 board members are already trained. Spoke with Andrea Wood, they will go to kids houses to weigh, tag and check the birds. Only birds with tags will be on the grounds.
10. Royalty Report- Morgan Nutter was absent due to illness but royalty superintendent stepped in. They have some applications in for princess and queen. She needs to get with Kim regarding ordering awards, provided Kim's email for her to reach out on what the budget is.
11. FFA Report-
  - a. Olathe FFA- Brock and Haley were present. Ag in the classroom at Pomona elementary. They are going to try and do all schools next year. Shared their results from different competitions including food science and judging teams. Attending FFA State Convention June 5-8, Officers retreat on the 13th, and fair week.
  - b. Montrose FFA- Madison and Kayden. Petting zoo at Pomona Elementary. Horse Judging team at state CDE competition. They competed against 47 other teams. Going to a horse conference in October. Doing a yard sale fundraiser for the FFA State Convention in June.
12. Committee Reports-
  - a. Awards Committee- Kelsey needs help with how many novice horse, dairy goat, showmanship and wether dam exhibitors there are. Discussion was had regarding plaques. The event center have 30 plaques in stock right now.
  - b. Vendors/Booths- contracts coming in. No needs.
  - c. Jr. Show- photographer contract pending. Will submit to legal. Working on staffing for the shows.
  - d. Jr. Livestock Sale- Justin has presented a sale software costing \$3995 then \$450 every year after. CSU restrictions are challenging to navigate when it comes to fair entry access. Fair board having its own software is easier to maintain. Need to look into how transferring software from computer to computer would work. ShoWorks is the name of the software. The committee has consented to going with this software. Buyer's Lunch planning is still underway.
13. Committee Actions
  - a. Jr. Livestock Sale- ShoWorks Software program costing \$3995 then \$450 every year after. Matt motioned, Tammy 2nd. Passed.

14. New Business

- a. Revision/addition of complaint process to bylaws.
  - i. Discussion was had. Referred to quote from April Minutes: example: "Complaints must be made in person and at a public meeting and that no complaints shall be fielded at a single person level or have it be made an agenda item. "Stoney will be submitting this item to legal. May have to have the BOCC approve this item after legal.
- b. Root to Tip? Schedule update- Scratched this item from the schedule due to constraints.
- c. Fashion Revue? Schedule update- tabled this item til the June meeting to discuss the outcome of this.

15. Schedule Update

- a. Hypnotist- Wednesday and Thursday time TBD
- b. Copper Town Clowns- Wednesday and Thursday time TBD
- c. Tuesday, July 25th, 7:30pm-10pm- Music by Neon Sky (Outdoor Arena)
- d. Sunday, July 30th- 8am-12pm- 4H buyer's plaque pickup (CSU Ext.)
- e. Monday, July 24th-3pm- Jr. Poultry check in
- f. Monday, July 24th-3:30 pm- Chicken Little (Show Ring)
- g. Monday, July 24th-4 pm- Jr. Poultry show (Show Ring)
- h. \*Remove Brown Bag Lunch and Learn Montrose Historical Society from Tuesday July 25th
- i. \*Remove Brown Bag Lunch and Learn Steve Pope from Wednesday July 26th
- j. \*Remove Brown Bag Lunch and Learn Valley Food Partnership from Thursday July 27th
- k. \*Remove Brown Bag Lunch and Learn from Friday July 28

16. Continuing Business:

- a. Producer award- decision by May meeting. Jutton Family was nominated in January and has been decided. Chad will get with Kelsey to decide award. Justin motioned to approve the nomination as the final decision, Shawn 2nd. Passed.
- b. Photographer- Taylor Jenkins -See notes above in Jr. Show committee report.
- c. Reminder- June 20th Meeting Little Kid Show Registration 5:30-7:00 pm in event center.
- d. Poultry show In & Out Show Details- in and out show. We have 20 entrants so far.
- e. Chicken Little Show determination- Chicken Little only stuffed animals no live animal for them. No large birds admitted.

17. Agenda items for 6/20/23 Meeting:

- a. Fashion Revue
- b. Photographer- Taylor Jenkins
- c. Poultry show In & Out Show Details
- d. FB Live of shows
- e. FB ads with fair board members
- f. \*Reminder- send chad our availability for fair week we will then create a live document for our scheduling.

17. Adjourned- 8:22pm Matt motioned, Justin 2nd.