



APPLICATION FOR MONTROSE COUNTY FAIR BOARD

Thank you for your interest in applying for a Montrose County Fair Board. Please be as thorough as possible when completing this application. After screening all submitted applications, interviews will be conducted by the Board of County Commissioners. Please submit your completed application by U. S. Mail to Christie Earixson 949 N 2nd Street, Montrose, CO 81401, or by email to cearixson@montrosecounty.net, or fax (970)249-7761.

DATE: _____

PART 1: PERSONAL INFORMATION

Full Name: _____

Address: _____

Email: _____

Home Phone: _____ Cell Phone: _____

Contact By: Phone _____ Email _____ Text Message _____

How long have you lived in Montrose?

Please tell us a little bit about yourself:

Describe any volunteer or community activities in which you are currently involved:

PART 2: EMPLOYMENT HISTORY

Name of your present employer or if retired your last employer:

Address and contact information for present employer:

Job Title:

May we contact you at work? Yes_____ No_____

PART 3. EDUCATION:

HIGH SCHOOL/COLLEGE	ADDRESS	YEARS ATTENDED	DEGREE & YEAR

List the following information for three personal or professional references:

NAME	RELATIONSHIP	YEARS KNOWN / PHONE #

PART 4. DETAIL

MONTROSE COUNTY FAIR BOARD

1. Have you attended the Montrose County Fair? If so, when and what was your experience?

2. What elements are critical in making a County Fair successful?

3. Who are the key community players for putting together a successful Fair?

4. What mechanisms would you put in place to ensure County residents are interested in attending the Fair?

5. The Fair Board Bylaws include the following expectations for Board Members:

- a. Attendance – Board members are expected to attend regular meetings. Any Board member who has two (2) unexcused absences to regularly scheduled meetings in a calendar year may be recommended by the Board for removal by the BOCC. Board members may obtain an excused absence by notifying the President or Secretary twenty-four (24) hours prior to a regularly scheduled meeting.
- b. Fair Week—Board members are expected to be available the entire length of the Fair, and to contribute to tasks as requested by the Fair Board Officers or Committee Chair.
- c. Code of Ethics and Conduct—Board members are expected to comply with the Montrose County Code of Ethics and Conduct, attached hereto,

and must sign the Montrose County Code of Conduct Certification annually.

Are you able to attend at least one (1) meeting per month on a regular basis?
Yes _____ No _____

Will you be available the entire length of the Fair and able to perform tasks as assigned? Yes _____ No _____

Have you read and do you agree to comply with Montrose County Code of Ethics and Conduct? Yes _____ No _____

6. Montrose County Fair Board Bylaws prohibits the parent, step-parent, grandparent, guardian or primary caretaker of a child/youth who participates in the Junior Show, the Junior Livestock Auction, or the Royalty Competition from serving on the Fair Board. If selected, do you agree that you will not have a child, step-child, grandchild, sibling, or child for whom you are the primary caretaker participate in these Fair events while you are on the Board or for one (1) year after your service on the Fair Board? Yes _____ No _____

7. What, if any, potential conflict of interest issues would you have were you to be selected?

Appendix B
to Fair Board Bylaws



**MONTROSE COUNTY
CODE OF ETHICS AND CONDUCT**

The County of Montrose, Colorado hereby adopts a Code of Ethics and Conduct for members of appointed boards, commissions, and committees (local public bodies) to promote public confidence in the integrity of local government. The following Code of Ethics and Conduct is hereby adopted by the Board of Montrose County Commissioners on behalf of the government of Montrose County to promote public confidence in those appointed to serve the citizens of Montrose County as members of a board, commission or committee.

A member of a local public body appointed by the Board of County Commissioners holds a position of public trust, created by the confidence which the Board of County Commissioners, as elected representatives of the citizens and electorate of Montrose County, repose in the integrity of the boards, commissions and committees serving the public interest. An appointed member of a local public body shall carry out the duties of their appointment for the benefit of the people of Montrose County (as outlined by C.R.S. 24-18-103 (1), "Standards of Conduct").

I. PREAMBLE

It is the intent of this Code is to assist in achieving fair, ethical, and accountable local government for Montrose County. The people of Montrose County expect those that serve the public interest to conduct themselves in a just, accountable and ethical manner; and to be law abiding in the day to day activities of their position. All persons covered by this Code will seek to achieve the utmost ethical standards in the conduct of their duties and responsibilities as an appointed member of a local public body. Violations of this Code may result in the removal of members of local public bodies appointed by the Montrose County Board of County Commissioners from their appointed positions.

While it is not possible to anticipate all situations that may be faced, this Code of Ethics and Conduct is designed to provide a framework as guidance in carrying out the duties and responsibilities associated with their position as representatives of the citizens of Montrose County in accordance with applicable portions of Article 18, Title 24, Parts 101 and 201, "Standards of Conduct" of the Colorado Revised Statutes. The provisions of this Code of Ethics and Conduct shall only apply to members of Montrose County local public bodies appointed by the Montrose County Board of County Commissioners, including any ad hoc committees, acting in their official capacities and in the discharge of their official duties. Nothing in this Code is intended to set a regulatory standard or state a rule for the purpose of imposing criminal liability under C.R.S. 18-4-401, et seq., or other section of the Colorado Revised Statutes, as amended from time to time.

II. CORE VALUES

Attitudes, words, and actions should demonstrate, support, and reflect the following qualities and characteristics for the well being of the community. The five core values and expressions that reflect these core values are as follows:

A. INTEGRITY/ HONESTY

- I am honest with my fellow board members, County government staff and officials, including elected officials, the public, and others.
- I do not promise what I believe to be unrealistic.
- I am prepared to make unpopular decisions when my sense of the public's best interests requires it.
- I credit others' contributions to moving our community's interests forward.
- I do not knowingly use false or inaccurate information to support my position or views.
- I safeguard the ability to make independent, objective, fair and impartial judgments and try to avoid financial and social relationships and transactions that may compromise, or give the appearance of compromising, objectivity, independence, and honesty in my work.

B. RESPONSIBILITY/PROTECTING THE PUBLIC'S INTERESTS

- I shall comply with the ethical standards, restrictions and prohibitions contained in Article 18, Title 24 of the Colorado Revised Statutes, and Article XXIX, Section 3 of the Colorado Constitution, as applicable to my appointed position, including the prohibitions against accepting gifts, services or other special considerations of substantial value or substantial economic benefit tantamount to a gift of substantial value.
- I excuse myself from participating in decisions when my or my immediate family's financial interests may be affected by my agency's actions.
- I do not give special treatment or consideration to any individual or group beyond that available to any other individual.
- I will not disclose confidential information concerning litigation, personnel, property, or other affairs of the County, without proper legal authority, nor use such information to advance my financial or other personal interests.
- I do not seek to further personal, private interests by my service, but to serve the best interests of Montrose County and its citizens.

C. FAIRNESS/ACCOUNTABILITY

- I promote meaningful public involvement in the decision-making processes of the group to which I am appointed.
- I treat all persons, claims and transactions in a fair and equitable manner;
- I make decisions based on the merits of the issue.
- If I receive substantive information that is relevant to a matter under consideration from sources outside the public decision-making process, I publicly share it with my fellow members and County staff, as applicable, to the degree possible not involving a breach of confidential information.
- I work to contribute to a strong organization that exemplifies transparency and open communication.

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D. RESPECT FOR FELLOW APPOINTED OFFICIALS, STAFF, AND THE PUBLIC

- I treat my fellow members, County staff and the public with professional courtesy and respect, recognizing that individuals may disagree on what is best for the community or facility we serve.
- I work towards consensus building and gain value from diverse opinions.
- I respect the distinction between the role of appointed member of the local public body and County staff.
- I conduct myself in a courteous and respectful manner at all times during the performance of my official duties and responsibilities.
- I will not demean another's questions or comments, and will encourage full participation of all persons and groups.
- I will attend meetings related to my duties as a public official to the best of my ability and come prepared to participate, as evidenced by my contribution to the discussion of the matter at hand.

E. PROPER AND EFFICIENT USE OF PUBLIC RESOURCES

- I do not use public resources for private gain.
- I make decisions after prudent consideration of the legal and regulatory requirements of the body I serve, and follow established procedures.
- I demonstrate concern for the proper use of County assets and follow established procedures.
- I am a prudent steward of public resources and actively consider the impact of my decisions on the County and its residents.

F. CONFLICT OF INTEREST AND UNDUE INFLUENCE

A "conflict of interest" exists when the private interests of a person interferes in any way, or even appears to interfere, with the interests of the County. "Undue influence" is improper influence by a person or entity over another person that deprives the person being influenced of free agency and will to make independent decisions based on objective knowledge and information. Conflicts of interest and undue influence can occur in numerous contexts, including financial interests, receipt of improper personal benefits or gifts as a result of being a public official; place of employment, and other actions or involvements. A conflict of interest or undue influence makes it difficult to perform the duties and responsibilities in an impartial and unbiased manner. It can also involve actions or involvements of family members.

- I will disclose, to the degree possible keeping in mind any requirement of confidentiality, known or potential conflicts of interest or attempts of undue influence related to particular topics or issues that may be brought before me or the group in which I serve.
- I will voluntarily remove myself from the group for discussion or voting related to any issue or topic in which I have identified a conflict of interest or in which I cannot carry out my duties and responsibilities in an unbiased and objective manner.
- If I am uncertain, I will disclose the topic and circumstances, to the degree possible keeping in mind any requirement of confidentiality, to permit an objective decision to be made as to the existence of a conflict of interest or undue influence.

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III. IMPLEMENTATION AND ENFORCEMENT

Montrose County appointed members of the various boards, commissions and committees have the primary responsibility to practice and promote ethical standards and conduct in order to enhance public confidence in the integrity of government.

All current members appointed to local public bodies shall be given a copy of this Code and asked to affirm in writing that they have received the Code, understand its provisions, and affirm they will conduct themselves by the Code. All new members of boards, commissions, and committees appointed by the Board, upon appointment or reappointment, shall be given a copy of the Code and are required to affirm in writing they have received the Code and understand its provisions, and will conduct themselves by the code (see Attachment A).

Members of the boards, commissions, and committees shall be provided assistance clarifying the provisions and application of this code by County administration staff and or County legal staff. The County Attorney, or his/her designee, shall serve as a resource person to those persons covered by the Code to assist them in determination of appropriate actions consistent with this Code.

A. BREACH OF THE CODE OF ETHICS AND CONDUCT:

Those appointed to serve on local public bodies should meet the qualifications and standards set out in this Code of Ethics and Conduct at the time of appointment. Appointed members serving on any local public body may be removed for breach of this Code of Ethics and Conduct, in accordance with County policy and procedure, local public body governing document requirements and statutory requirements, as applicable.

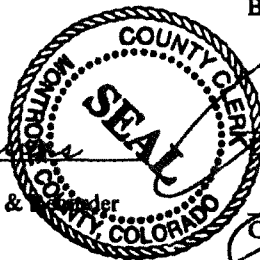
A periodic review of this Code of Ethics and Conduct shall be conducted to ensure that the Code is an effective and vital document. The Code may be altered, amended, or repealed through formal action by the Board of County Commissioners only.

APPROVED AND ADOPTED this 8th day of September, 2009 by the undersigned
Board of County Commissioners of Montrose County, Colorado.

BOARD OF COUNTY COMMISSIONERS

ATTEST

By: Francine Tipton-Long
Francine Tipton-Long
Montrose County Clerk & Recorder



David White
David White, Chairman

Gary Ellis
Gary Ellis, Vice Chairman

Ron Henderson
Ron Henderson, Commissioner



MONTROSE COUNTY CODE OF ETHICS AND CONDUCT CERTIFICATION

As an appointed member of a local public body of Montrose County, Colorado, I herein certify that I have received a copy of the Code of Ethics and Conduct of Montrose County, have been offered assistance in understanding this code, and am aware of the provisions of the code and its application to my responsibilities. Consistent with the code, I will not knowingly violate the Montrose County Code of Ethics and Conduct, and will conduct myself in accordance with its guidelines to the best of my ability in carrying out the duties of my office:

- I. To uphold integrity and honesty as defined by this Code of Ethics and Conduct, including the use of true and accurate evidence and or statements in the decision making process, making decisions based on the best interest of the County and its residents, and avoiding financial and social relationships and transactions that may compromise, or give the appearance of compromising objectivity, independence, and honesty.
- II. To be responsible in my actions and protect the public's interests at all times by excusing myself from participating in decisions in which may affect my financial interests, giving special treatment or consideration to any group or individual, and not disclosing confidential information regarding litigation, personnel, property, or other affairs of the County without proper legal authority.
- III. To be fair and maintain accountability for Montrose County in all public involvement and the decision-making process, making decisions based on the merits of the issue, treating all persons and decisions in an equitable manner, and commit to conducting business that exemplifies transparency and open communication.
- IV. To respect my fellow appointed members, staff and the public by treating all with patience, courtesy, and civility at all times during the performance of my official County duties, regardless of consensus by all parties, and to ensure proper staff support through open and honest communication with staff.
- V. To utilize public resources, such as staff time, equipment, supplies, or facilities, as applicable, in a proper and efficient manner that does not support personal purposes or private gain and to be a prudent steward of public resources by actively considering the impact of my decisions on the County and its residents in my decision-making.

I have read and understand the Montrose County Code of Ethics and Conduct and agree to abide by and uphold this code to the best of my ability at all times while serving as an appointed official of Montrose County.

Signature: _____ Date: _____

Printed Name: _____

Witness: _____ Date: _____